To,

The Director (Education),

Workers Welfare Fund

Islamabad.

Subject: **REIMBURSEMENT OF TUITION FEE / TRANSPORT STATIONERY TO WORKES CHILDREN.**

Dear Sir,

It is requested that my child/children is/are studying at\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ I have paid an amount of Rs.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_/- as \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_& \_\_\_\_\_\_\_\_\_\_which may please be reimbursed to the undersigned.( Original paid Verified voucher are enclosed).

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Sr. # | Name of Child | Class | College Name with address | Fee  From \_\_\_\_\_ To\_\_\_\_\_\_\_ (Period) | Books Stationery Uniform etc. | Transport | Total Amount |
| 1 |  |  |  |  |  |  |  |
| **Total** | | | | | | |  |

2. It is certified that claims submitted have not been paid to me earlier and the claim submitted by me is correct to best of my knowledge if fund incorrect the WWF shall stop my child / children scholarship / transport facility ect. And recover the amount from me.

Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Designation \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Company \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Sign \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Cell No\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_